

MEETING NOTICE & AGENDA

MARION CITY COUNCIL

Monday, April 15, 2019 – 5:00 p.m.
Marion City Hall, 217 South Main Street, Marion, KY

Regular Meeting

Call to Order

Public Comments

BUSINESS AGENDA

1. Approval of the Minutes of March 18, 2019 Council Meeting
2. Confirmation of the Appointment of Layten Croft as City Treasurer and Assistant Clerk
3. Resolution #19-01, entitled, "A Resolution Approving and Authorizing an Assistance Agreement Between the City of Marion, Kentucky and the Kentucky Infrastructure Authority to Provide Up to \$2,041,000 of Loan Funds for the WaterWater System Improvements"
4. Update on 911E Projects
5. Update on 911E Committee
6. Update on Fire Hydrant Discussion
7. 2019-20 Preliminary Budget Discussion
8. Mayor/Council/Staff Comments & Questions
9. Adjourn

**Meeting of the Marion City Council
March 18, 2019-6:00 p.m.**

The Marion City Council met in regular session March 18, 2019 at 6:00 p.m. with Mayor Jared Byford presiding. Council members present were Darrin Tabor, Phyllis Sykes, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Melinda Gipson, Pam Enoch, Terri Hart, Ray O'Neal, Ronald Howton, and the city attorney. A public sign-in sheet is attached and part of these minutes.

PUBLIC COMMENTS

Amanda Davenport, Director of CCEDC, was at the council meeting to brief the council regarding the work ready status for the industries and the schools.

GENERAL GOVERNMENT

Motion by Dwight Sherer, second by Phyllis Sykes to approve the minutes of February 18, 2019 minutes with two corrections: Tabor voting twice on ordinance #19-01, and Tabor mentioned the hydroplaning on Industrial Drive instead of Arflack. All voted yes.

The city attorney gave the second of ordinance #19-02, entitled, "An Ordinance amending chapter 31 Mayor-Council Plan: Meetings." Donnie Arflack stated he would like the time changed to 5:30 p.m. Motion by Darrin Tabor, second by D'Anna Browning to adopt said ordinance with the vote being as follows: Darren Tabor yes, Phyllis Sykes yes, Donnie Arflack no, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

OTHER BUSINESS

Council member Darrin Tabor asked if the sewer plant project was still on schedule.

Council member Phyllis Sykes asked the city administrator if he had checked on any prices for a sound system for the council room. The city administrator stated the prices he had received were between \$300-\$400.00 dollars.

Council member Phyllis Sykes suggested recognizing the 4H for their improvements at the park.

Council member Donnie Arflack suggested having an A list and B list for fire hydrants and street paving.

Council member Donnie Arflack asked if the Midwest property had been advertised.

Council member Donnie Arflack suggested getting estimates when switching streetlights to LED.

Council member D'Anna Browning's fire hydrant on North Main wasn't working.

Council member D'Anna Browning said there was litter at the park and the dumpster at the basketball court was full with household items that someone had dumped there.

Council member D'Anna Browning stated she had asked for the city attorney to send Rebecca Johnson a letter encouraging stiffer enforcement of zoning in the courts and having the council to sign.

Council member Mike Byford stated there was high grass on Greg West's property on Adams Street.

Council member Mike Byford said a street sign was down on Club Drive.

ADJOURNMENT

There being no further business to come before the council, meeting was adjourned at 6:35 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM NEOCH, CITY CLERK

RESOLUTION

A RESOLUTION APPROVING AND AUTHORIZING AN ASSISTANCE AGREEMENT BETWEEN THE CITY OF MARION, KENTUCKY AND THE KENTUCKY INFRASTRUCTURE AUTHORITY TO PROVIDE UP TO \$2,041,000 OF LOAN FUNDS FOR WASTEWATER SYSTEM IMPROVEMENTS.

WHEREAS, the City Council (“Governing Authority”) of the City of Marion, Kentucky, (“Governmental Agency”) has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Governmental Agency’s Wastewater System (the “Project”) and

WHEREAS, the Governmental Agency has made application to the Kentucky Infrastructure Authority (the “Authority”) for the purpose of providing monies to construct the Project; and

WHEREAS, in order to obtain such monies, the Governmental Agency is required to enter into an Assistance Agreement with the Authority;

NOW, THEREFORE, IT IS RESOLVED by the City of Marion, Kentucky, as follows:

SECTION 1. That the Governing Authority hereby approves and authorizes the Assistance Agreement between the Governmental Agency and the Authority dated as of September 1, 2018 substantially in the form on file with the Governmental Agency for the purpose of providing the necessary financing to the Governmental Agency for the Project.

SECTION 2. That the Mayor and City Clerk of the Governmental Agency be and hereby are authorized, directed and empowered to execute necessary documents or agreements, and to otherwise act on behalf of the Governmental Agency to effect such financing.

SECTION 3. That this resolution shall take effect at the earliest time provided by law.

ADOPTED on _____.

Mayor

Attest:

City Clerk

CERTIFICATE

I, the undersigned, hereby certify that I am the duly qualified and acting City Clerk of the City of Marion, Kentucky; that the foregoing is a full, true and correct copy of a Resolution adopted by the City Council of said City at a meeting duly held on _____; that said official action appears as a matter of public record in the official records or journal of the governing authority; that said meeting was held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.823; that a quorum was present at said meeting; that said official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature this ___ day of _____,
20__.

City Clerk

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
 April 2019

	<u>Balance Mar. 1</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance April 1</u>
General Fund	\$ 294,010.37	\$ 79,652.13	\$ 121,885.65	\$ 251,776.85
Municipal Aid Fund	\$ 167,415.55	\$ 5,685.43		\$ 173,100.98
LGEAF Mineral Severance	\$ 2,966.60	\$ 0.59		\$ 2,967.19
Operation & Maintenance Fund	\$ 241.15	\$ 82,735.49	\$ 81,365.90	\$ 1,610.74
Sewer Fund	\$ 1,519.76	\$ 41,091.16	\$ 42,339.61	\$ 271.31
*Consumer Deposits	\$ 7,697.78	\$ 1,100.07	\$ 900.00	\$ 7,897.85
Env. Assess. Building Fund	\$ 298,541.77	\$ 27,452.97	\$ 4,000.00	\$ 321,994.74
*1988 Sinking Fund	\$ 13,753.23	\$ 4,900.26		\$ 18,653.49
*1993 Sinking Fund	\$ 39,216.24	\$ 2,920.64		\$ 42,136.88
Waterline Sinking Fund	\$ 24,415.93	\$ 5,500.39		\$ 29,916.32
*1988/93 Reserve Fund	\$ 6,419.31	\$ 0.05		\$ 6,419.36
Sewer Project R & I	\$ 20,956.83	\$ 4,000.00		\$ 24,956.83
Police Drug & Alcohol	\$ 1,595.93	\$ 25.00	\$ 270.93	\$ 1,350.00
*Revolving Loan Fund	\$ 326,142.22	\$ 6,249.64	\$ 50,000.00	\$ 282,391.86
Rest. & Motel Acct.	\$ 57,431.74	\$ 1.21	\$ 51,337.00	\$ 6,095.95
Main Street Acct.	\$ -			\$ -

INVESTMENTS

General Fund-----	\$ 487,248.44
General Project Account-----	\$ 32,308.34
Insurance Fund (Street Dept. 9,594.64-----	\$ 9,594.64
Municipal Aid Fund-----	\$ 8,384.96
*Consumer Deposits-----	\$ 80,104.26
Operation & Maintenance Fund-----	\$ 30,000.00
1969 Replacement & Improvement Fund-----	\$ 170,370.99
1969 Reserve Fund-----	\$ 54,000.00
*1988 Reserve Fund-----	\$ 50,000.00
Police Equipment Fund-----	\$ 70.37

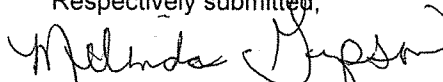
LOANS

1988 Loan-----	\$ 222,000.00
1993 Loan-----	\$ 357,000.00
Sewer Project-----	\$ 308,767.26
City Hall Lease-----	\$ 630,000.00
Land Lease-----	\$ 28,899.93
Main Street Waterline-----	\$ 931,094.41
New Sewer Plant-----	\$ 293,445.00

*Restricted Funds

**Semi-restricted Fund

Respectively submitted,


 Melinda Gipson, Treasurer

Gas Used **3/31/2019**

Adm.	\$0.00
Police	\$511.48
Street	\$0.00
Fire	\$17.52
Water Plant	\$140.81
Water Maint.	\$374.05
Sewer Plant	\$90.34
Sewer Maint.	\$186.41
Utility Dir.	\$0.00
Planning	\$60.39
TOTAL	\$1,381.00

**City of Marion KY Tourism Commission
Minutes
February 13, 2019**

Commissioners Present: Phillis Hardin, Darrick Myers, Tanner Tabor, and Mike Hamilton.

Others Present: Michele Edwards, Paul Beard, Linda Schuman, Pam Collins, Patty Gilbert, Kathy Beckler, Karen Maddux, Sharon Hunt, Chris Evans, Terri Hart and Barbara Hodge.

Call to Order: Chairman Phillis Hardin called the meeting to order at 1:00 pm at the Marion Welcome Center.

Approval of Minutes: Darrick Myers moved to approve the minutes of the December 6, 2018 meeting. Mike Hamilton seconded. Motion carried unanimously.

Treasurer's Report: Tanner Tabor moved to accept the financial report as submitted. Darrick Myers seconded. Motion carried unanimously.

Disc Golf: Darrick Myers moved to approve \$4000.00 for Phase II of the project to construct the Tee Pads. Mike Hamilton seconded. Motion carried unanimously.

Mineral Museum Strategic Plan: Mike Hamilton moved to approve \$400.00 for the Strategic Plan that will allow the museum to seek grant funds. Darrick Myers seconded. Motion carried unanimously.

Blue Birds, Butterflies and Honey Bees Project: Pam Collins presented a proposal to plant butterfly gardens on lots within the city after structures on the lots have been torn down. Terri Hart suggested properties that would be suitable for the project. Linda Schumann requested funds from the Tourism Commission to demolish homes and repair fire hydrants within the city. No action was taken do to legal questions that need to be addressed by the City Attorney.

Darrick Myers moved the meeting adjourn. Mike Hamilton seconded. Motion carried unanimously.

Approved 3-21-19

City of Marion, KY Tourism Commission
Profit & Loss
July 1, 2018 through March 19, 2019

	Jul 1, '18 - Mar 19, 19
Ordinary Income/Expense	
Income	
Grant Income	1,470.00
Income from Taxes	
Lodging Tax Income	785.68
Restaurant Tax Income	163,240.97
Total Income from Taxes	164,026.65
Interest Income	210.82
Rent Income	250.00
Total Income	165,957.47
Expense	
Appropriations Expense	
Beta Sigma Phi Gazebo	2,390.49
City/County Park Board Approp.	
Disc Golf Expense	264.01
Park Maintenance	4,500.00
City/County Park Board Approp. - Other	11,250.00
Total City/County Park Board Approp.	16,014.01
Clement Mineral Museum Approp.	3,133.39
Comm. Arts Foundation Approp.	3,500.00
Crit. Co. Chamber of Comm. App	
Christmas Parade Expense	355.26
Heritage Days Festival	677.60
Total Critt. Co. Chamber of Comm. App	1,032.86
Fohs Hall Approp.	2,000.00
Marion Main St. Approp. Exp.	
Backroads Expense	189.60
Marion Main St. Approp. Exp. - Other	4,000.00
Total Marion Main St. Approp. Exp.	4,189.60
Total Appropriations Expense	32,260.35
Audit Fees Expense	1,925.00
Brochures, Maps, etc. Expense	3,286.43
Buck Contest	1,171.50
Contract worker expense	
Contract Labor- Market	5,591.00
HB Clark Disc Golf	3,300.00
Contract worker expense - Other	1,725.00
Total Contract worker expense	10,616.00
Coyote Contest	180.80
Crittenden County Fair	731.50
Hwy 60 Yard Sale	304.21
Market Utilities	1,777.58
Meetings - Staff Meals Expense	120.64
Membership Dues & Matching Fund	650.00
Miscellaneous Expense	1,595.40
Non-Print Advertising Expense	872.09
Office Equipment Expense	849.63
Office Rental Expense	13,500.00
Office Supplies	
Market Supplies	991.48
Office Supplies - Other	5,039.07
Total Office Supplies	6,030.55
Other Special Events Expense	2,602.19
Payroll Expenses	48,306.78
Post Office Box Rental Exp.	62.00
Postage Expense	250.00
Promotions - general	
Co-op Advertising	6,930.74
Promotions - general - Other	4,461.75
Total Promotions - general	11,392.49
Telephone/Internet Expense	3,344.79
Utilities Expense	3,239.65
Website Domain Names Purch. Exp	160.17
Website Updating Expense	2,720.00
Total Expense	147,949.73
Net Ordinary Income	18,007.74
Net Income	18,007.74

approved 3-2-19